HOUSING AUTHORITY OF KITTITAS COUNTY
SPECIAL BOARD MEETING
Monday, April 21, 2025

A special meeting of the Housing Authority of Kittitas County Board of Commissioners was held at 9:30 a.m. Monday, April 21, 2025, at 107 W 11th Ave, Ellensburg, WA 98926, held in person and by zoom conference call.

Commissioners Present
Rob Perkins, Chairperson
John Little, Vice Chairperson
Nicalee Smith, Commissioner

Absent:
Carole Rhodes, Commissioner

Staff Present:
Jennifer Ellis, Executive Director
Katie Haggin, Operations Supervisor
Misty Ness, Office Coordinator
Paige Varnum, Leasing/Administrative Assistant
Tommy DeWolf, Maintenance
Kathy Rodewald, Maintenance
Elijah Scheffer, Maintenance

Guests:
Phil Backlund, Facilitator

OPEN SPECIAL MEETING AND INTRODUCTIONS
Rob Perkins, Chairperson called the meeting to order at 9:30 a.m.

COMMENTS FROM THE PUBLIC AND GUESTS
There were no comments from the public.

ACTION ITEMS

Strategic Plan Discussion and Formulation
Chairperson Perkins began the meeting, outlining its purpose and re-introducing Dr. Phil Backlund. Dr. Backlund did a brief review of what had been covered and what goals had been set for ten year goals and three year goals and asked if, in reviewing the goals, there were any changes that needed to be discussed. Hearing none, Dr. Backlund then outlined the agenda for the second session. Attendees split into two groups and brainstormed and developed one year goals to support the three year and ten year goals. Once the one year goals were outlined, the entire group brainstormed and developed 90 day goals to support the one year goals as well as who would be responsible for each goal. The group then discussed roles and responsibilities in connection to the implementation and continuation of the strategic plan and what types of obstacles could disrupt the plan. The group then discussed a schedule for checking in on goals, the plan remaining as an agenda item for subsequent Board meetings and next steps.

Backlund noted that the one year and 90 day goals for the plan would be circulated so that participants would have the opportunity for additional feedback before the formal plan was adopted. The resolution for the adoption of the plan could be presented at the May Board meeting.

Members of the Board and staff both expressed appreciation of each other's engagement in the process and the value of coming together to develop a plan and better understanding of each other's roles and responsibilities.

There being no more formal business to conduct or discussion, comments or questions, Chairperson Perkins asked for a motion to adjourn. Vice Chair Littel moved to adjourn with Commissioner Smith seconding. Motion passed. Chairperson Perkins ADJOURNED the meeting at 12:22 p.m.

Next Meeting: May 21, 2025, 7 A.M. Regular Meeting
Minutes respectfully submitted by Jennifer Ellis, Executive Director

SEAL:

Rob Perkins, Chair

ATTEST

Jennifer Ellis, Secretary